Humanists UK School Speaker service

Terms and Conditions for Schools

Safeguarding and supervision
According to the DfE's guidance document Keeping children safe in education (2022), visitors are not considered to be undertaking a regulated activity such that an enhanced Disclosure and Barring Service (DBS) check is essential, provided that they are appropriately supervised while on the school's premises. Nonetheless, in line with Humanists UK's policy for volunteers across our organisation, school speakers are asked to complete an enhanced DBS check as a matter of good practice. **However, we still request and expect that any visiting school speaker be accompanied and supervised by a member of the school's staff during their visit to the school.**

Please also add a named, **designated safeguarding lead**, where indicated on the request form.

Support
The supervising member of staff is responsible for behaviour management during a visit. Humanists UK school speakers will not continue with a session where participants demonstrate disruptive or abusive language or behaviour.

Feedback
Schools are asked to provide feedback following a visit from a school speaker. Teachers will be sent a short feedback form to complete. This feedback supports us to continually improve our practice.

Room requirements
For most sessions all that is required is a suitable classroom or hall; a computer and projector or interactive whiteboard; and pens/pencils, and paper. Speakers may also wish to show a short film as part of the session which might require audio to be set up before they arrive.

Information for us
The more information we receive, the better we can tailor the visit to your needs. Please discuss what you are looking for and any specific requirements with the school speaker in advance of their visit so they can adapt their session to meet the needs of your students.

Expenses
All our school speakers are volunteers. Their school visits are free of charge but we ask that, where possible, the school reimburses the speaker's travel expenses.

Health and safety
School speakers should be informed about any hazards or safety risks whilst on school property.

Insurance
Schools are required to have valid Public Liability Insurance.

Cancellations
Please give us two weeks notice if you wish to cancel or rearrange a visit.